**Letter to Candidates Who Submit Resumes**

Date

Dear

We received your resume for consideration in our search for our next pastor. We have received a number of profiles and will be spending the next few months studying the information we have received and seeking God’s leadership in finding the right person for this important ministry position. When we have completed this process, we will be scheduling interviews with the candidates that we feel match the needs of our church.

You do not need to do anything at this time. We will contact you if we would like to meet personally with you and your spouse or when we have made a final decision. We appreciate your interest in our church. We pray that God will guide both you and us as we seek to serve Him.

Sincerely,